CITY COUNCIL MEETING
Tuesday, August 20, 2024
City Council Chamber
6:30 p.m.

CITY OF WINDOM, MN
444 Ninth Street, P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

AGENDA

Call to Order

Pledge of Allegiance

1. Consent Agenda
   - Minutes
     - Council Minutes – August 6, 2024
     - Joint Government Meeting – July 29, 2024
     - Utility Commission - July 24, 2024 & August 2, 2024
     - Community Center Commission – August 12, 2024
     - Library Board – August 13, 2024
   - Regular Bills
2. Department Heads
3. Call for a Public Hearing
   - Residential Property Tax Abatement – 1955 Bud Road
4. New Business
5. Old Business
6. Council Comments
7. Adjourn

Preliminary

Regular Council Meeting
City Hall, Council Chamber
August 6, 2024
7:30 p.m.

1. Call to Order:
   The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present:	Mayor Dominic Jones, Dennis Esplan, Marv Grunig, Jenny Quade, James Nelson and Scott Benson
Council Absent:	
City Staff Present:	Steve Nasby, City Administrator; Scott Peterson, Police Chief; John Nelson, Liquor Store Manager; Tiffany Lamb, EDA Director and Donna Torkelson, Finance Director

3. Pledge of Allegiance

4. Consent Agenda:

   - Minutes
     - Council Minutes – July 16, 2024
   - License Applications
     - Exempt Gambling Permit – Cottonwood County Pheasants Forever – 9/14/2024
     - Exempt Gambling Permit – St. Francis Xavier Church – 9/15/2024
     - Exempt Gambling Permit – WML Cobras Youth Football – 10/19/2024
     - Exempt Gambling Permit – Windom Lions Club – 12/7/2024
     - Temporary Liquor Permit – Windom Lions Club – Tegels Park – 9/20/2024
   - Regular Bills

   Motion by Quade seconded by Benson approving the Consent Agenda. Motion carried 5 – 0.

5. Department Heads:
   Tiffany Lamb, EDA Director, said that FEMA individual assistance was approved for Cottonwood County and there are three ways to apply for the assistance which are through the FEMA app, on-line or by phone. FEMA will be in the community doing some random inspections and looking at more severely damaged properties. If you are uncertain about the person's identity, ask for ID. Disaster survivor assistance is available for seniors and\or persons with disabilities that have trouble leaving their homes. FEMA had a sign-up table set up at Night to Unite and will have one at the fair. FEMA has reported that sign ups are going well in the community. FEMA public assistance for local government owned facilities has started too with the applicant briefing on July 31st. City staff brought up the possibility of flood mitigation funds to help move the pool. The next step is FEMA assigning a case worker and then the City has about 90 days to submit projects for FEMA review. Non-certified levees are not eligible for FEMA assistance.

6. Resolution Accepting Donation – Windom Area Health:
   Council Member Benson introduced the Resolution No. 2024-33, entitled "AUTHORIZATION TO ACCEPT A DONATION FROM WINDOM AREA HEALTH FOR PARK IMPROVEMENTS" and moved its adoption. The Resolution was seconded by Grunig and on

roll call vote: Aye: Esplan, Benson, Quade, Nelson and Grunig. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

7. Flood Mitigation Efforts - Funding:
Jones said that the Council had previously discussed flood mitigation measures and that some are short-term actions while others are longer-term but all will need some funding. He added that conversations with federal officials have started to see if flood assistance\repair money could be obtained through a federal bill as in 2022 the USDA got some funds to assist with flood recovery and repair of damages to public water infrastructure.

Nasby said that at the July 16th City Council meeting a number of options were presented as methods to pay for flood recovery and mitigation. These options included Debt Funding, Grant Applications, State Bonding Requests, Local Option Sales Tax, Storm Water Utility Fee, General Fund Reserves and a Property Tax Increase (One-time or Short-time Duration). He noted that this list is not exclusive, meaning that pursuit of one funding source does not preclude the City from seeking other resources. Staff would fully expect that available options such as grant applications (State, Federal or Private) and State Bonding would be funding options that will be requested whether or not the City Council moves forward with any of the other identified options. Please note that local effort\match is a key component to grants and State Bonding so local funds will still be needed. Local option sales taxes are generally one-half percent to one-percent and are collected for a specific length of time or amount of funds to be collected. As discussed last meeting, the legislature has a moratorium on requests for local option sales taxes until June 1, 2025. He said that if the City Council wanted to pursue this option the proposed resolution will need the percentage of the local option sales tax and duration and some examples of the amounts raised is shown in the memorandum. The Council action on a resolution, if approved, is only one step for a ballot question going to the voters. In November the voters would approve it or not. If voter approved then the legislative process would start, so there are a lot of steps and approvals.

Jones said that although a majority of the local option sales taxes would be paid by city and area residents, there is the benefit of also collecting this tax from people living outside of the community as they purchase goods and\or services in Windom. Due to the timeframes for the upcoming 2024 general election, ballot questions must be submitted to the County Auditor by August 13th if the Council were to want to get a referendum to the voters. Even if a local option sales tax were approved by the voters in November 2024 the City would need legislative approval. Jones said that he understood that FEMA funds are not available for non-certified levees so that is a local expense.

Lamb and Nasby concurred that the FEMA applicant briefing did say that construction of levees that have not been certified by the US Army Corps of Engineers are not eligible for hazard mitigation funds.

Grunig said that he would like to see a list of specific projects and the levee is not a solution to him, but pushes water elsewhere. He also feels the public would be better informed if project specifics could be known. Jones replied that he does not think a levee is a solution but part of several projects to address flooding which could include flood gates, but those will take time to coordinate with MN DOT, DNR and railroad.

Benson said that he has heard a concern that a levee will increase the velocity of water downstream and cause bank damage. Jones said that some studies will need to be done and the levee is not all the project and it could include rip rap on banks. Jones noted the erosion already happening along 6th Street near Good Sam so both short-term and long-term solutions are needed.

Nasby said that the engineers that worked on the City's flood plain mapping have been asked to provide cost information for hydraulic modeling for possible levee construction in Island Park.

Jones asked if a local option sales tax can renew. Nasby said it can be renewed upon the initial one sunsetting and there is a process for that action.

Nelson asked about the application of a local option sales tax on goods and services. Nasby said that the list of items that would be subject to this local option tax is the same things consumers pay regular state sales tax on currently. Nelson asked on when the City could count on getting the funds if the tax is passed. Nasby replied that if the voters approve, it has to go to the legislature. Then if that is successful, the Minnesota Department of Revenue has 90 days to implement, so do not count on any money coming in until late 2025. Nasby added that the Mayor had asked if the local option sales tax receipts could be used to cover debt service if a bond were taken out to provide some money quicker and that is possible; but the debt should not be taken out until all of the local option sales tax approvals are in place.

Benson asked about buy-outs of properties in the flood plain. Nasby said that FEMA has these funds available and the City did work on this after the previous flood. He pointed out that the buy-outs are up to the property owner to sell or not and there was limited interest, but that could be a possibility again this time.

Jones said that the FEMA code enforcement people were also in town meeting with staff to ensure that with any re-building the City was enforcing the Building Code as it related to flood plain management. Jones said that FEMA pointed out that any homes in the flood plain that were substantially damaged would need to be in compliance with flood elevations. He asked Lamb to give the Council an overview of the flood plain enforcement rules.

Lamb said that the application of the FEMA rules is for properties in the floodplain. There were about 88 properties in the flood plain that were damaged so that is the starting point for inspections and review. For these properties, a determination needs to be made if they were substantially damaged or not. The threshold for substantial damage is that the cost of repairs is 50% or more of the assessed value of the home, not including land value. If there is substantial damage, the repairs must include compliance with the flood plain ordinance, which is a regular part of the City's building code. She said the FEMA penalty for the City not enforcing the rules are that no one is eligible for Individual Assistance and the City's is prohibited from some types of FEMA aid.

Nelson asked if the vote on the local option sales tax is only City residents. Nasby said that is correct.

Jones asked if the local option sales tax can just be stopped anytime. Nasby said that the sales tax only sunsets upon expiration of the time period or collection of the amount set.

Grunig said based on the table provided with different tax amounts and duration, the local option sales tax would provide sufficient resources for projects. As there could be a number of projects funded, he would go for the one-percent for 10 years.

Nelson said that the City could tie this into Street funding and discuss at the budget.

Jones said he would prefer one-percent for five years and show the voters progress on projects and then ask for a renewal.

Benson said that the public may support the local option sales tax but it is a tough time for everyone. He said that he asked for public input and the majority of what he heard was no.

Jones said that Mankato, Worthington and other communities have a local option sales tax. Windom residents that shop in these communities help them fund projects in their towns so people are already paying this sales tax.

Esplan said that he is having a hard time with it and agrees that specific projects would be better. He is not in favor of any taxes and really does not want to see increases in property taxes, so the local option sales tax is better. He is more comfortable with this as it goes to the voters and they decide.

Jones concurred, this is not a Council decision, but it is a voter decision.

Grunig said better informed voters on project specifics would be more inclined to favor the tax.

Esplan said that a new levee in Island Park would help the downtown district and homes in that area. The success of a levee in that area was shown by the existing levee north of Highway 62.

Jones said that storm sewer grates will also help greatly to stop water from flooding streets and properties. The Water and Street Department staff are in favor of this type of project. He feels the Council needs to do something and this is one thing it can do.

Nelson said the discussion will be what properties are going to benefit from the projects and what about the lake. Jones replied that the lake has different dynamics than the river and flood projects. Funds could be used on a variety of projects, so it is open for discussion. He feels having travelers and people from out of town helping pay for this is better so it all does not fall on Windom residents.

Grunig asked if the tax were done at one-percent for 10 years would the City collect $5,000.000? Nasby said the taxable sales numbers from the Minnesota Department of Revenue do show that if Windom is 75% of the sales in Cottonwood County, the one-percent tax could collect $542,000 annually; but he is conservatively estimating the 10 years for $5,000,000. He thinks it may be accomplished in 7 – 8 years based on current sales and trends.

Grunig introduced the resolution to set a local option sales tax at one-half percent for 10 years. Motion died for lack of a second.

Council Member Nelson introduced the Resolution No. 2024-34, entitled "RESOLUTION APPROVING SPECIFICS OF A PROPOSAL TO IMPOSE A LOCAL SALES TAX IN THE CITY OF WINDOM, MINNESOTA" and moved its adoption. The Resolution was seconded by Quade and on roll call vote: Aye: Nelson, Quade, Benson, Grunig and Esplan. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Quade said this action puts a local option sales tax on the ballot and the voters will let the Council know if they want it or not.

Nelson said he does not like sales taxes or taxes in general, but there are not a lot of alternatives.

Jones said that he totally agrees with the action to take this to the voters. However the vote turns out, the Council will support that decision.

Esplan said he hopes projects will move ahead quickly. Nasby said that some projects will take time due to studies, engineering and coordination with others and that will cost money.

8. Electric Department – Large Tariff User Agreement:
Nasby said that the Electric Utility Manager, CMPAS and he have been working with a company for the placement of a data center which would also be used for crypto-mining and AI applications. They have a site within the City's electric service territory, but outside of City limits. This type of facility uses very large quantities of power. The proposed agreement outlines the customer's contributions to construction of a line extension, MISO deposit and City utility deposit. They will purchase power off the real-time market and not through any of the City's existing power contracts. The Electric Department's revenue will be through an adder to their bill for moving the power through our system. The terms and conditions in the agreement have also been reviewed and approved by CMPAS as our power market participant. Outside counsel, Boardman and Clark, represented the City for this agreement. The customer is anticipating the start of operations in November or December. Last week the Windom Utility Commission met to review the agreement and recommended its approval. Benefits to the City are the revenue to the Electric Department and maybe a few jobs.

Esplan said he has been working with the company on survey related items and they have been good to work with so far.

Grunig said that this company has a facility in another CMPAS community and that has been going well. There is capacity in our local system to handle this load and it does not limit our system for growth even with the City load, pork plant and this large user customer.

Benson asked what happens if there is an issue with the system or power. Nasby said the agreement includes protections and this is an interruptible load.

Motion by Grunig second by Benson to approve the Large User Tariff and the Agreement between the City of Windom and Revolve Labs. Motion carried 5 – 0.

9. Request for Proposals – Auditing Services:
Donna Torkelson, Finance Director, said that the City's auditing engagement with Schlenner Wenner ends after completion of the 2023 audit. Best practices for local governments encourage the solicitation of auditing services periodically. Included in the packet is an updated RFP that the City staff completed and the RFP will be posted on the League of Minnesota Cities' RFP advertisement page and hard copies of the RFP to be sent to other auditing firms being used by other communities in our area. The RFP asks for both a 3-year and 5-year engagement response.

Motion by Benson second by Nelson to authorize the solicitation of Request for Proposals for auditing services. Motion carried 5 – 0.

10. American Recovery Plan Act (ARPA) Funds:
Nasby said that the City Council had budgeted ARPA funds two years ago for Police Radars, the Police Drone and the purchase of three snow plow trucks. The Police equipment was purchased

right away; but due to the long supply chain delay, the snow plows were delivered to Windom in May 2024. The trucks with equipment came in under the original estimate and along with interest on the funds the balance of ARPA funds is currently $66,144.35. In the 2024 City Capital Improvement Plan budget, funds were approved by the City Council for the purchase of a new insect fogging unit in the Street Department and for a Fire Department Wildland Truck. Staff is requesting that the remaining ARPA funds be used to cover these purchases and thus allow us to close out this ARPA account. The use of the remaining ARPA funds for these approved 2024 Capital Improvement Plan purchases will essentially reduce expenses in the City's General Fund.

Motion by Benson second by Quade to approve the use of the remaining ARPA funds to cover the costs of the Wildland Truck and Insect Fogger. Motion carried 5 – 0.

11. Personnel:
John Nelson, Liquor Store Manager, said that he is losing a person and has non-union, part-time clerks that are able to work less in non-summer months so he is asking to hire two non-union, part-time clerks to replace these hours. He is recommending the hiring of Shannon Goembel and Travis Johnson at a rate of $12.75/hour.

Motion by Quade second by Benson to hire Shannon Goembel and Travis Johnson at a rate of $12.75/hour as part-time, non-union liquor store clerks. Motion carried 5 – 0.

12. Mayor Appointment:
Jones said he is recommending the appointment of Kim Pillatki to the Hospital Board. He has spoken to both the Hospital CEO and Board Chair and they are supportive of the appointment. Ms. Pillatki is a nurse and works as a regional director with Good Sam home health.

Motion by Grunig second by Quade to approve the appointment of Kim Pillatki to the Hospital Board. Motion carried 5 – 0.

13. New Business:
None.

14. Old Business:
Jones said that the City received a call and email from MN DOT to let us know they are having an engineering firm evaluate the Council's request to return south Highway 60/71 to four lanes and will get us an answer in about a month. MN DOT also called to say that they are changing their design standards for traffic signals and the cost match for the City will be $420,000 instead of the $177,000 that was previously approved in the municipal consent resolution. Jones was very upset that MN DOT is now trying to raise the prices on the City.

Nasby said that he did contact Senator Bill Weber and Representative Marj Fogelman to provide them the information that MN DOT sent to the City as the rationale for the higher cost, which is a change in federal standards implemented in 2015.

15. Contractor Change Orders and Pay Requests:
Nasby said that the Electric Utility Manager is on vacation so he would present the Electric items. First, is a deduct for work not needed due to a change in plans by Minnesota Energy Resources which impacted the new generation building. The deduct for the City is $13,935.00 and the Utility Commission has reviewed and recommended approval.

Motion by Esplan second by Grunig to accept the $13,935.00 deduct from Wilcon Construction on the Electric Generation Building project. Motion carried 5 – 0.

Nasby said the second item is pay request #9 from Wilcon Construction for the Electric Generation Building in the amount of $510,921.45. This pay request has been reviewed and recommended for payment by the engineer and Utility Commission. This payment will represent about 71% complete on the project.
Motion by Grunig second by Benson to approve Pay Request #9 for Wilcon Construction for the Electric Generation Building in the amount of $510,921.45. Motion carried 5 – 0.

John Nelson said that he has two pay requests for the liquor store project, pay requests #6 and #7. Pay request #7 is a final and includes retainage. There is some minor work to do yet so the final pay request will need discussion.

Motion by Benson second by Quade to approve Pay Request #6 for Sussner Construction for the Liquor Store project in the amount of $92,198.44. Motion carried 5 – 0.

John Nelson said the architect submitted the final pay request too and the outstanding items are installation of a toe kick plate in the warehouse, getting a box of extra carpet squares for inventory and seeding that will be done this fall. He said that this was discussed with the City Administrator too and one option is to make the payment but hold the check until the work is done. He asked how Council wanted to proceed.

Jones said the City should not pay until all work done, but if the contractor wanted to write a check back to the City for the seeding work that is an option too. Nasby said the contract shows the seeding cost to be $3,500.

Motion by Benson second by Quade to approve Pay Request #7 for Sussner Construction in the amount of $38,455.36 as final payment, but the City to hold the check until work was completed. Motion failed 2 – 3 (Grunig, Nelson and Esplan).

Motion by Grunig second by Esplan to approve Pay Request #7 for Sussner Construction in the amount of $34,955.36 which is all the work except the seeding. Motion carried 5 – 0.

16. Council Comments:
Benson said that Council represents citizens. They get that voice out there and then Council makes decisions. Everyone is trying to do the right thing and it is important to support whatever decision is made, for or against an issue. He thanked the City staff and the volunteers for all the flood work.

Quade said the 18th Night to Unite was a success. The Cottonwood County Fair is this week and she encouraged people to visit.

Esplan said the MN DOT information is aggravating and does agree that just stop signs would be a danger.

Nasby thanked Worthington, Marshall, Mountain Lake and Redwood Falls for their help in picking up sand bags along with the City staff and Snowy River contractors. He thanked the volunteers that helped property owners get the bags to the curb and\or driveways.

Jones said the Night to Unite was well received and the volunteerism in the community is great. He read a letter from the League of MN Cities that awarded Senator Bill Weber as a "Legislator of Distinction".

17. Adjournment:
Mayor Jones adjourned the meeting by unanimous consent at 9:46 p.m.

______________________________ Attest: ______________________________
Dominic Jones, Mayor Steve Nasby, City Administrator

Joint Government Meeting Minutes
July 29, 2024
Cottonwood County – Law Enforcement Center Lower Level
5:30 p.m.

1. **Call to Order**: Cottonwood County Board – Norm Holmen

2. **Roll Call:** James Westerman (City of Storden)
   Brad Prins (City of Jeffers)
   Ryan Sokolofsky (Bingham Lake)
   Dominic Jones, Jenny Quade and Steve Nasby (City of Windom)
   Norm Holmen and Kevin Stevens (Cottonwood County)
   Jamie Frank (Windom School)

3. **Brief Updates from County – Municipalities - Schools:**
   The County said their new Public Works facility is progressing well and on schedule. They have started the 2025 budget meetings and have union negotiations this year. Deja Weber is the new County Attorney and will be starting in early August. Flood debris going into the landfill was about 200 tons, which is roughly equal to a week's worth of collection.

   Storden reported minimal flood damage. Getting storm water to the right place was sometimes tough. They did have to do a sewer system bypass. Storden days celebration went well.

   Windom noted the major flooding in town at the river, lake, creek and storm water run-off. Council is working on some mitigation efforts such as a levy. No official response from MN DOT on the Highway 60/71 three-lane proposal that the Council rejected and switching the section south of Highway 62 back to four lanes.

   Jeffers also stated their flooding was not too bad and also had to do a sewer by-pass. Their town celebration went well too. They are working on a fire hall project.

   Bingham Lake said they pumped a lot of water and had a number of homes with water in the basements. Country Pride's new building is moving along well and the Snap-on building. There are discussions that more storage units may be built in town.

4. **Windom Schools Update:**
   Frank said that they are working on a temporary football field at the school's track and that they also had plans started for long-term facilities related to baseball, football and track out at the school property. The Baseball Association has re-seeded Island Park. There is State funding for voluntary pre-school and they have funds for two teachers and about 62 kids. Their labor agreement with the Para-professionals is done with a 7.89% increase over two years. They are working on updating the student handbook and this year no cell phones will be allowed in class rooms, but okay in lockers during the day.

5. **Flood Update:**
   There will be an Applicant Briefing for local government on July 31st. The County and City received word that the Individual Assistance for property owners has been FEMA approved and they will be looking to set up a local service center.

6. **2024 Election Ballot Questions:**
   Windom said that the City Council would be considering a ballot question for a local option sales tax to raise funds for flood mitigation projects. Nasby said it is an uphill battle as there is a legislative moratorium, a request is out of cycle and the Council has only until their next meeting to decide. A 1% sales tax could raise about $500,000 a year and the thought is to keep the timeframe short such as 5 years, but the rate could be lower or the amount raised can be adjusted to whatever the Council wants to put to the voters in the November election.

   The Windom School said they will not have any ballot questions on the November election.

7. **Ideas for Future Topics\Guest Speakers\Invitations to Legislators:**
   Maybe someone from DNR to talk about flooding issues.

8. **Old Business:**
   None.

9. **New Business:**
   None

10. **Next Meeting Date and Host:**
    The next meeting will be on September 30th and will be hosted by the City of Jeffers at their City Hall.

11. **Adjourn:**
    Meeting adjourned at 6:35 pm.

UTILITY COMMISSION MINUTES
Council Chambers
July 24, 2024

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 AM

Members Present: Utility Commission Chairperson: Mike Schwalbach
Members Present: Tom Riordan
Member Absent: Glen Francis
City Council Liaison: Marv Grunig
Staff Present: Jason Sykora, Electric Superintendent; Ryan Anderson, Water/Wastewater Superintendent; Steve Nasby, City Administrator and Leesa Arndt, Utility Billing/Analyst

APPROVE MINUTES

Motion by Riordan second by Schwalbach to approve June 26, 2024 Minutes. Motion carried 2 – 0.

ELECTRIC ITEMS

Generation Plant Project – Contract Deduct

Sykora reviewed the memo from DGR, project engineers, of the proposed project deduction for the existing natural gas shed being allowed to remain in its current location. The savings noted is $13,935.

Motion by Riordan second by Schwalbach to approve the Generation Plant Project – Contract Deduction as proposed. Motion carried 2 – 0.

Generation Plant Project Update

Sykora stated that the project deduct dollars will be added to the contingency funds. The project is currently under budget. The contractors are catching up to their proposed schedule that had delivery delays and weather delays. Sykora does not perceive any additional items that would need contingency monies. Currently contractors are waiting on VFD's and additional electrical equipment for inside the plant. Sykora added the contractors neglected to leave enough bolt ends out of the cement columns for the required attachments for the exhaust stacks. Contractors were advised by the project engineer to remove a specified amount of cement without disturbing the existing rods. Additional bolts can be then placed with cement securing them to the needed length.

Generation Plant Pay Request #9

Motion by Riordan second by Schwalbach to approve Pay Request #9 in the amount of $510,921.45 for the Generation Plant Project. Motion carried 2 – 0.

Temporary Line Worker Hiring

Sykora noted that City Council has approved of a temporary line worker hiring. Cragen Porath has begun working to assist in the County Shop, Hospital, and the Cottonwood Lake development projects.

Unit 320 – 55' Bucket Truck Replacement
Sykora stated the bucket truck is slated in the 2025 Budget to be replaced. The current unit was bought in 2010. A recent inspection noted a 1-year lifespan on hoses, upper boom hoses and connections need replacement, and the gear box has begun to show years of wear. Sykora has begun to seek quotes from venders with the needed specifications for his department. He added that resale may be an issue to other utility services as boom-recertification could be a large expense for the truck.

New Industrial Electric User – BitCoin
Sykora stated the new user has purchased a parcel of land outside of the City of Windom, but in the electric department's service territory. Sykora is working with the customer to assure the proper utility easements are obtained to place the electric service on the East portion of the parcel. He showed the Commission where the parcel is location and reviewed where the electric line placement would be bored. This is an 8,000-foot run to the new location. Sykora is awaiting the contract details as legal is finalizing the contract. He expects a special meeting in the future to expedite the process.

Other Electric Items
Sykora told the Commission that all Island Park transformers will need replacement after the flood. He is working on a redundant feed option for South Windom to avoid future outage issues. Sykora also mentioned raising the switch located near River Road that was under water during the flooding.

WATER/WASTEWATER ITEMS
Wellhead Protection Plan – Part I Proposals
Anderson said that no additional proposals were received for this portion of the Wellhead Protection Program. The bid has an "not to exceed" amount of $28,700. Any additional out of scope costs will be discussed with engineering and the contractor. Anderson is requesting approval of the bid. He added that he is seeking grants from the Minnesota Department of Health to recoup costs.

Motion by Schwalbach second by Riordan to approve the Bid Proposal from LRE Water for the Wellhead Protection Plan – Part I with the not to exceed cost of $28,700. Motion carried 2 – 0.

Anderson stated that this portion of the project should be completed the First Quarter of 2025. The second part of the project will begin in the Summer/Fall of 2025.

Excessive Water Bills – Flood Damaged Homes
Anderson has received requests from customers who have had higher water bills related to the flooding event asking for billing adjustments. Customers were advised to leave their homes, and Anderson stated that either water heaters or water softeners were lifted by flood waters and service lines broke. Schwalbach asked if FEMA funding would be used to cover the adjustments. Anderson will follow up and see if these would be able to be covered. Anderson stated that the overflow at the Wastewater Plant will be at the expense of the city. Of the reported accounts, adjustments range from $53 to over $1,000 in homes that were deemed "destroyed" by FEMA. The Utility Commission requested a listing of high water/sewer accounts off of the list of homes that were reported, along with the homes FEMA has reviewed in their

flood assessments. Current high bill customers will be allowed to waive late fees and work with city staff to pay them until the Utility Commission reviews the accounts further.

MESERB – Annual Membership
Anderson is requesting the annual membership in MESERB be renewed for the upcoming year. The cost in $1 per water service connection.

Motion by Riordan second by Schwalbach to approve the MESERB Membership in the amount of $2077. Motion carried 2 – 0.

Porta-potty Dumping – User Rates
Anderson has been approached by a citizen about using a wastewater station to dump potta-potties into. The resident is willing to keep track of loads dumped. The sewer rates charge $6.32/1,000 gallons. This rate would be adjusted as this is a concentrated amount being discharged into the system dependent upon where it would be dumped. The Commission asked as this is concentrated, is the customer aware that the items discharged, may plug his own service line. Anderson is seeking out quotes from other local utilities that have customers using this type of service. Commission consensus was to allow with the additional sewer intake, with customer monitoring and an honor system for loads recorded.

Water Service Line Inventory Update
Bolton & Menk Engineering has staff going door-to-door to assist in identification of water service lines. The number of customers returning the billing insert/or using the QR code has been well received. They anticipate completion of this portion in the next few weeks.

Other Water/Wastewater Items
Anderson said staff will be submitting the lead/copper testing next week. The system is now tiered and the city is testing on Level II, which includes pipes with lead gooseneck fittings. Service line identification is assisting with the future requirements on the tiered system.

Anderson updated the Commission on the flooding numbers. He said 8 manholes were being pumped, and estimates that 39.5 million gallons of water were bypassed from the treatment plant.

REGULAR BILLS
Motion by Riordan second by Schwalbach to approve the Regular bills. Motion carried 2 – 0.

OLD BUSINESS
None.

NEW BUSINESS
Grunig addressed the Utility Commission about a recent decision by the Personnel Committee to add at Permanent Full-Time Administrative Assistant Position at City Hall. The current PT employee has accepted a fulltime position at the Community Center. Additional benefits and wages are estimated to cost $20,500-36,750 dependent upon benefits the employee decides to accept. Sykora added that his staff is shorted as well when City Hall staffing has been short-handed.

Motion by Riordan second by Schwalbach to approve the recommendation of hiring a Permanent Full-Time Administration Assistant at City Hall. Motion carried 2 – 0.

Sykora was asked by the Windom Chamber to unlock the downtown meter for additional square activities beyond Riverfest. The amount of usage varies, dependent upon the venders that arrive and generators that they personally use. Commission consensus was to allow the additional events to use the power source and track the usage to be reviewed annually.

The next regular meeting was set for August 21 at 10:00 AM in the City Council Chambers.

ADJOURN

Schwalbach adjourned the meeting at 11:51 AM.

____

Mike Schwalbach, Chairperson

Attest: ________________________

Steve Nasby, City Administrator

UTILITY COMMISSION MINUTES
SPECIAL MEETING
Council Chambers
August 2, 2024

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 AM

Members Present: Utility Commission Chairperson: Mike Schwalbach
Members Present: Glen Francis
Member Absent: Tom Riordan
City Council Liaison: Marv Grunig
Staff Present: Jason Sykora, Electric Superintendent; Ryan Anderson, Water/Wastewater Superintendent; Steve Nasby, City Administrator and Leesa Arndt, Utility Billing/Analyst

ELECTRIC ITEMS

Large User Tariff Proposal – Agreement

Sykora presented the enclosed power purchase agreement to the Utility Commission for discsussion.

Schwalbach proposed a correction on page 1, third WHEREAS should be worded as "the City of Windom service area" replacing the verbiage "in the City of Windom."

Francis inquired if the new housing development is outside the recommended noise area. Sykora answered yes, the new development is 2,500 feet away from the suggested building placement. They are also adding a berm to help mitigate the noise produced.

Sykora said the utility easement is given as part of the purchased land and is sufficient width to maintain the service line provided.

The Commission discussed Article 2, Item 2.2 and meeting with the power user annually. Sykora stated this annual meeting will be used to discuss a PPA (downstream) agreement. This avoids the purchaser from "over-asking" for PPA agreements.

Article 2, Item 2.3 Firm Energy agreements can be changed after the 5-year contract term, unless both parties mutually agree during the contract term.

Nasby added that the customer is paying for all the service line installation costs. After the first service of 6 months, infrastructure costs will be paid back in monthly increments, with a "not to exceed" amount of 75% of their billed adder. Sykora stated the fronted costs include wire, splices, cabinets, and breaker metering (approximately $650,000 in costs). The business is hoping to be operational by November 1st of this year. Future infrastructure costs and needs will be evaluated with the customer at their annual meeting.

Francis asked why the user is requiring so much power. Sykora replied that their business runs 24/7/365 with air conditioning needs for servers that contain cloud storage, crypto mining, and AI services. This customer would potentially double the City's current load needs.

Nasby reviewed the MISO spreadsheet with the Commission. He added that MISO is requiring a deposit to provide that much power. MISO is requiring a deposit of the power requested and will be evaluated every February 1st. MISO holds the deposit and the ability to ask for market changes/increases.

Schwalbach asked if the city is liable if the customer fails to pay their bill. Nasby answered that the city can terminate service if they do not pay.

Nasby stated that the customer will have staff that monitors transmission costs and will shut needed power in "real-time" to avoid peak costs.

Sykora explained that he and Nasby were in a meeting this morning reviewing projected billing. Nasby said the numbers presented are using a 3-year local market cost of energy/transmission fees. The customer is being asked to front a deposit that will be used as "working-cash" towards their account on a month-to-month basis. The deposit will be held in an interest-bearing account. Nasby voiced that it could be a zero-interest account.

Grunig asked if the company has had a background check. Sykora and Nasby both reported that the City of Glencoe said they are good customers, with only noise issues as their building in Glencoe is placed within the city. The closest residential property is beyond the 1,000 feet requirement and the customer is placing an additional land berm to assist in noise mitigation. Nasby reiterated that the engineers were happy with the distance given.

Cottonwood County has approved of a conditional use permit for the property.

Sykora said the city will still have enough energy to provide the pork plant when it begins operations.

Motion by Francis second by Schwalbach to approve the Power Purchase Agreement with the discussed wording changes for the City of Windom and Revolve Labs. Motion carried 2 – 0.

OLD BUSINESS
None.

NEW BUSINESS
The next regular meeting was set for August 21 at 10:00 AM in the City Council Chambers.

ADJOURN
Schwalbach adjourned the meeting at 3:50 P.M.

____
Mike Schwalbach, Chairperson

Attest: _________________________
Steve Nasby, City Administrator

Community Center Commission Minutes

Monday, August 12, 2024

1. Call to Order: Meeting called to order by Lenny Thiner (as acting President for this meeting) at 5:31 p.m.

2. Roll Call - Present:

President:	Linda Stuckenbroker - Absent
CC Director:	Tim Snyder
Commission Members:	Mitch Voehl
	Lenny Thiner
	Jan Duscher
	Al Baloun
Commission Liaisons:	Scott Benson
	Jim Nelson
City Administrator:	Steve Nasby – Absent

3. Approval of Minutes: **Motion by Al Baloun, seconded by Jan Duscher, to approve the Minutes of the Commission Meeting held on July 8, 2024. Motion approved 4-0.**

4. Director Report:
   Personnel

   Financial

5. Old Business:

   A. Bar pricing: Director would like to lower the price of Domestic Beer prices from $5.00 to $4.00 due to price declines from Distributors. Discussion centered around current prices which fluctuate and with the ability of the Community Center to purchase directly, better deals ensue. Currently 5 cases are outdated due to low bar sales at events in June. Customer complaints about pricing have increased the last 2 months as well. Director stated that unless there are drastic price increases, we will stay at $4.00 for the remainder of 2024.

      Motion by Jan Duscher, seconded by Lenny Thiner, to lower the price of domestic beers to $4.00; and going forward, the Director is authorized to raise/lower the price of domestic beers as the pricing from Distributors dictates. Motion approved 4-0.

   B. Senior Center Policies: Discussed current senior center policies and explanation of how funding is acquired for Sr. Club. Director suggested a monthly night-time activity. President Jan Duscher suggested once quarterly. She will discuss with their board at next Senior Center Board Meeting.

   C. Donation: A donation of $1,000 was received by the City of Windom for the Senior Center and the discussion is to replace the carpet.

6. New Business:

A. Recent developments of extended tear down time by DJs causing staff to stay later than planned – Discussion of shortening time and charging event for extended time through the damage deposit.

B. Current contract has event cleanup after the event with some expecting/asking to clean up the following day.

C. Discussion of room usage with extended usage to be shortened during events.

D. Discussion of reviewing cancellation policy.

E. Discussion of defining different levels of seasonal down payments.

Motion by Al Baloun, seconded by Jan Duscher, to set wedding package at $2,000 per event from June-September effective 1/1/2025. Motion approved 4-0.

7. Commissioners Comments:

Suggestion that Tim Snyder attend event convention in Mankato.

8. Adjourn.

Motion by Mitch Voehl, seconded by Al Baloun, to adjourn meeting at 6:20 p.m. Motion approved 4-0.

Next Meeting: September 9, 2024

ATTEST:

Lenny Thiner (Acting President for this meeting)	Mitch Voehl, Secretary

Windom Library Board Meeting

Tuesday, August 13, 2024

5:00 PM

Call to order – Called to order @ 5:00 PM by John Duscher

Board members present – John Duscher, Steve Fresk, Anita Winkel, Wade Pfeiffer, Fran Swenson & Chris Wolf

Absent – Kari Scheitel

Library Staff present – Kari Hanson

City Council member – Dennis Esplan

Agenda & Minutes – Motion to approve agenda and June meeting minutes by C. Wolf & second by S. Fresk. Motion carried.

Financial Report – Kari will email the July financial report to board members once it is received. Reviewed June 2024 Financial Report. Motion to approve June 2024 financial report by S. Fresk and second by F. Swenson. Motion carried.

Librarians Report – July was a very BUSY month!

- Story Time on Tuesdays has had up to 19-22 participants.
- July Craft Event – A button maker was checked out from Prairielands. Children were encouraged to draw their own creation or cut a picture out of a magazine, then they turned their artwork into a button.
- Magician - Curtis Head entertained approximately 140 people at the Highland Early Learning Center. The show was very entertaining!
- "In Stitches" group – very well attended. 6-10 people attend every Thursday.
- Over 2,200 people have come through the library doors in July!
- Total circulation for July was 3,198 for kids/adults and for delivery (Interlibrary Loan) we sent out 462 items while we received 269 items.

Motion to approve librarian's report by A.Winkel & second by W. Pfeiffer. Motion carried.

Old Business – NONE

New Business –

- The yearly roof inspection was completed in June.

- Kari has asked Todd Severson, of Building and Zoning to attend the September board meeting to explain the results and answer any questions the board may have.
- The board discussed the importance of budgeting for the future necessary repairs.
-

Labor Day Weekend Hours – library will be CLOSED Saturday, August 31st & Monday, September 2nd, 2024

Motion to approve Labor Day weekend hours made by S. Fresk & second by W. Pfeiffer

Adjourn – Meeting adjourned by John Duscher at 5:35 PM

Next Library Board meeting is Tuesday, September 10, 2024

Windom, MN

Expense Approval Report
By Fund

Payment Dates 8/3/2024 - 8/16/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
ADVANTAGE COLLECTION PR	8S92609	08/08/2024	COLLECTIONS	100-34202	80.00
RUTH NORDIN	07-25-2024	08/08/2024	REFUND RENTAL KASTLE KING	100-34780	40.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-41110-326	27.20
WINDOM COUNTRY CLUB	7-26-2024	08/06/2024	EMPLOYEE APPRECIATION ME	100-41110-434	1,685.42
INDOFF, INC	3743018	08/08/2024	CITY HALL/STAPLE REMOVER	100-41310-200	6.09
INDOFF, INC	3744393	08/15/2024	CITY HALL/CALCULATOR RIBB	100-41310-200	6.18
WEX Health Inc	0002000966-IN	08/08/2024	PARTICIPANT FEE	100-41310-217	150.75
A & B BUSINESS	IN1178896	08/06/2024	MAINTENANCE	100-41310-217	232.79
MN GOVERNMENT FINANCE	S21	08/07/2024	DONNA TORKELSON	100-41310-308	8.00
STEVE NASBY	8-6-24 - 8-7-24	08/13/2024	FARM FEST ELECTED OFFICAL	100-41310-308	20.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-41310-321	69.26
ARCHIVE SOCIAL	287172	08/07/2024	DATA PROCESSING	100-41310-326	288.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-41310-326	316.51
STEVE NASBY	8-6-24 - 8-7-24	08/13/2024	FARM FEST ELECTED OFFICAL	100-41310-331	143.38
COTTONWOOD CO ASSESSOR	2024	08/06/2024	CITY/BEACON SUBSCRIPTION	100-41310-433	50.00
MN SECRETARY OF STATE	8-1-24	08/06/2024	NOTARY	100-41310-433	120.00
VERIZON WIRELESS	9969833082	08/06/2024	TELEPHONE	100-41910-321	41.23
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-41910-321	56.75
COTTONWOOD CO ASSESSOR	2024	08/06/2024	B&Z/BEACON SUBSCRIPTION	100-41910-433	50.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-41940-381	550.18
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-41940-382	60.39
HOMETOWN SANITATION SER	0000573671	08/08/2024	CITY HALL/REFUSE DISPOSAL	100-41940-384	114.99
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-41940-385	132.44
MELISSA PENAS	JULY 2024	08/01/2024	CLEANING/CITY HALL	100-41940-406	364.00
SANDRA HERDER	JULY 2024	08/01/2024	CLEANING/CITY HALL	100-41940-406	260.00
INDOFF, INC	3740332	08/01/2024	POLICE/SUPPLIES	100-42120-200	80.69
KWIK TRIP INC & SUBSIDIARIE	JULY 2024	08/08/2024	POLICE/MOTOR FUELS	100-42120-212	1,217.03
STREICHER'S, INC	I1708443	08/01/2024	POLICE/UNIFORMS	100-42120-218	117.92
STREICHER'S, INC	I1709818	08/01/2024	POLICE/UNIFORMS	100-42120-218	39.97
STREICHER'S, INC	I1710117	08/01/2024	POLICE/UNIFORMS	100-42120-218	16.99
STREICHER'S, INC	I1710119	08/01/2024	POLICE/UNIFORMS	100-42120-218	16.99
STREICHER'S, INC	I1710321	08/01/2024	POLICE/UNIFORMS	100-42120-218	199.97
STREICHER'S, INC	I1710336	08/01/2024	POLICE/UNIFORMS	100-42120-218	57.96
AT & T MOBILITY	287293102788X08032024	08/06/2024	POLICE/TELEPHONE	100-42120-321	652.39
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-42120-321	27.56
MIKE'S LLC	1082	08/01/2024	POLICE/RADIO UNITS	100-42120-323	4,219.01
COTTONWOOD CO AUD/TREA	24070394	08/01/2024	DISPATCH FEES	100-42120-325	5,701.50
ARCHIVE SOCIAL	287172	08/07/2024	DATA PROCESSING	100-42120-326	300.00
TRITECH SOFTWARE SYSTEMS	417350	08/08/2024	POLICE/DATA PROCESSING	100-42120-326	894.00
WINDOM PRINTING LLC	24224	08/01/2024	POLICE/PRINTING	100-42120-350	190.85
MIKE'S LLC	1091	08/01/2024	POLICE/MAINTENANCE - OFFI	100-42120-404	1,405.58
PAUL MARSH	31850	08/01/2024	POLICE/UNIT 21-3/MAINTENA	100-42120-405	756.88
COTTONWOOD CO AUD/TREA	AUGUST 2024	07/25/2024	AUGUST RENT	100-42120-412	2,050.00
ENTERPRISE FM TRUST	FBN51096	08/13/2024	POLICE/VEHICLE LEASE	100-42120-419	791.78
COTTONWOOD CO ASSESSOR	2024	08/06/2024	FIRE/BEACON SUBSCRIPTION	100-42220-200	50.00
A & B BUSINESS	IN1178896	08/06/2024	MAINTENANCE	100-42220-217	180.79
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-42220-321	42.66
COTTONWOOD CO AUD/TREA	24070394	08/01/2024	DISPATCH FEES	100-42220-325	67.50
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-42220-381	509.80
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-42220-382	17.24
MN ENERGY RESOURCES	5110366129	08/01/2024	GAS	100-42220-383	207.81
HOMETOWN SANITATION SER	0000573731	08/08/2024	FIRE/REFUSE DISPOSAL	100-42220-384	46.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-42220-385	40.34

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
EMERGENCY APPARATUS MAI	131888	08/08/2024	FIRE/21 MAINTENANCE - VEHI	100-42220-405	1,349.01
EMERGENCY APPARATUS MAI	131889	08/08/2024	FIRE/20 MAINTENANCE - VEHI	100-42220-405	1,349.01
EMERGENCY APPARATUS MAI	131890	08/08/2024	FIRE/23 MAINTENANCE - VEHI	100-42220-405	1,140.15
EMERGENCY APPARATUS MAI	131891	08/08/2024	FIRE/22 MAINTENANCE - VEHI	100-42220-405	744.26
WINDOM FARM SERVICE	31907	08/08/2024	FIRE/MAINTENANCE - VEHICL	100-42220-405	783.47
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-42500-381	23.00
COTTONWOOD VET CLINIC	8-2-2024	08/13/2024	CITY POUND	100-42700-300	265.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-43100-217	70.00
A & B BUSINESS	IN1178896	08/06/2024	MAINTENANCE	100-43100-217	57.88
VERIZON WIRELESS	9969833082	08/06/2024	TELEPHONE	100-43100-321	42.06
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-43100-321	20.55
COTTONWOOD CO ASSESSOR	2024	08/06/2024	STREET/BEACON SUBSCRIPTI	100-43100-326	50.00
ARCHIVE SOCIAL	287172	08/07/2024	DATA PROCESSING	100-43100-326	300.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-43100-381	1,373.81
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-43100-381	328.82
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-43100-382	20.52
HOMETOWN SANITATION SER	0000573672	08/02/2024	STREET/REFUSE DISPOSAL	100-43100-384	116.99
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-43100-385	45.43
WINDOM TOWING LLC	12688	08/12/2024	STREET/MULE/MAINTENANC	100-43100-404	655.76
SANFORD HEALTH OCCUPATIO	788512	08/13/2024	SCREENING	100-43100-480	90.00
BEACON ATHLETICS	0595323-IN	08/08/2024	WRA/OPERATING SUPPLIES	100-45120-217	1,521.00
BEACON ATHLETICS	0597277-IN	08/08/2024	WRA/OPERATING SUPPLIES	100-45120-217	700.00
A & B BUSINESS	IN1178896	08/06/2024	MAINTENANCE	100-45120-217	14.03
COUNTRY PRIDE SERVICE	1803583	08/01/2024	STREET/MOTOR FUELS	100-45202-212	946.18
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-45202-326	266.67
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-45202-381	596.26
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-45202-382	3,445.90
HOMETOWN SANITATION SER	0000573673	08/02/2024	SQUARE/REFUSE DISPOSAL	100-45202-384	67.99
HOMETOWN SANITATION SER	0000573690	08/02/2024	ISLAND/REFUSE DISPOSAL	100-45202-384	86.96
HOMETOWN SANITATION SER	0000573691	08/02/2024	TEGELS/REFUSE DISPOSAL	100-45202-384	79.98
HOMETOWN SANITATION SER	0000573692	08/08/2024	WRA/REFUSE DISPOSAL	100-45202-384	99.99
HOMETOWN SANITATION SER	0000573693	08/02/2024	KASTLE K/REFUSE DISPOSAL	100-45202-384	77.97
HOMETOWN SANITATION SER	0000573708	08/02/2024	MAYFLOWER/REFUSE DISPOS	100-45202-384	47.98
HOMETOWN SANITATION SER	0000573737	08/02/2024	ABBY/REFUSE DISPOSAL	100-45202-384	22.99
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	100-45202-385	252.04
					41,824.43
				Fund 100 - GENERAL Total:	**41,824.43**

Fund: 211 - LIBRARY

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INDOFF, INC	3742998	08/08/2024	LIBRARY/SUPPLIES	211-45501-200	123.85
A & B BUSINESS	IN1178896	08/06/2024	MAINTENANCE	211-45501-217	90.29
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	211-45501-321	167.64
ARCHIVE SOCIAL	287172	08/07/2024	DATA PROCESSING	211-45501-326	300.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	211-45501-326	70.00
PLUM CREEK LIBRARY	IV26247	08/06/2024	LIBRARY/DATA PROCESSING	211-45501-326	185.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	211-45501-381	371.38
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	211-45501-382	22.72
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	211-45501-385	52.70
VESTIS GROUP, INC	2560285130	08/01/2024	LIBRARY/MAINTENANCE - STR	211-45501-402	44.65
FREDIN CONSTRUCTION/CABI	7-26-2024	08/06/2024	LIBRARY/INSTALL DIAPER CHA	211-45501-402	280.00
MELISSA PENAS	JULY 2024	08/01/2024	CLEANING/LIBRARY	211-45501-402	364.00
SANDRA HERDER	JULY 2024	08/01/2024	CLEANING/LIBRARY	211-45501-402	260.00
INGRAM INDUSTRIES	08-01-2024	08/06/2024	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	1,117.00
					3,449.23
				Fund 211 - LIBRARY Total:	**3,449.23**

Fund: 225 - AIRPORT

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
RED ROCK RURAL WATER	8-1-2024 READING	08/01/2024	SERVICES	225-45127-200	2.00
RED ROCK RURAL WATER	8-1-2024 READING	08/01/2024	SERVICES	225-45127-200	75.40
BRIAN UNDERWOOD	8-1-24	08/06/2024	CHECK VALUE FOR AIRPORT	225-45127-404	150.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BRIAN UNDERWOOD	8-8-24	08/13/2024	SHIPPING/TAX REFUND	225-45127-404	33.13
					260.53
				Fund 225 - AIRPORT Total:	260.53
Fund: 230 - POOL					
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	230-45124-217	203.33
A & B BUSINESS	IN1178896	08/06/2024	MAINTENANCE	230-45124-217	14.03
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	230-45124-321	61.97
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	230-45124-381	33.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	230-45124-382	18.70
MN ENERGY RESOURCES	5110366129	08/01/2024	GAS	230-45124-383	838.18
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	230-45124-385	52.58
					1,221.79
				Fund 230 - POOL Total:	1,221.79
Fund: 235 - AMBULANCE					
ESPENSON GROUP LLC	1610	08/06/2024	AMBO/OPERATING SUPPLIES	235-42153-217	290.00
AMAZON CAPITAL SERVICES, I	1JHV-KMPK-3MV1	08/08/2024	AMBO/OPERATING SUPPLIES	235-42153-217	48.04
BOUND TREE MEDICAL, LLC	85432743	08/08/2024	AMBO/OPERATING SUPPLIES	235-42153-217	147.64
A & B BUSINESS	IN1178896	08/06/2024	MAINTENANCE	235-42153-217	56.11
AT & T MOBILITY	287304392280X08032024	08/06/2024	AMBO/TELEPHONE	235-42153-321	320.35
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	235-42153-321	28.44
COTTONWOOD CO AUD/TREA	24070394	08/01/2024	DISPATCH FEES	235-42153-325	1,212.75
EXPERT BILLING LLC	12550	08/15/2024	AMBO/DATA PROCESSING	235-42153-326	2,523.00
JODI JOHNSON	7-11-24	08/06/2024	AMBO/MEALS	235-42153-334	35.77
JENNA VACHUSKA	7-20-24 - 7-24-24	08/06/2024	AMBO/MEALS	235-42153-334	16.44
KRISTEN PORATH	7-22-24 - 7-25-24	08/06/2024	AMBO/MEALS	235-42153-334	482.08
JIM AXFORD	7-23-24 - 8-1-24	08/06/2024	AMBO/MEALS	235-42153-334	47.69
LANDON JOHNSON	7-24-24	08/06/2024	AMBO/MEALS	235-42153-334	25.08
DAN MESNER	7-25-24 - 7-28-24	08/06/2024	AMBO/MEALS	235-42153-334	54.10
DONNA MARCY	7-29-24 - 7-31-24	08/06/2024	AMBO/MEALS	235-42153-334	70.62
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	235-42153-381	339.86
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	235-42153-382	11.49
MN ENERGY RESOURCES	5110366129	08/01/2024	GAS	235-42153-383	138.54
HOMETOWN SANITATION SER	0000573731	08/08/2024	AMBO/REFUSE DISPOSAL	235-42153-384	45.99
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	235-42153-385	26.89
PAUL MARSH	31878	08/08/2024	AMBO/UNIT 28/MAINTENAN	235-42153-405	155.25
					6,076.13
				Fund 235 - AMBULANCE Total:	6,076.13
Fund: 250 - EDA GENERAL					
VERIZON WIRELESS	9969833082	08/06/2024	TELEPHONE	250-46520-321	41.23
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	250-46520-321	56.75
ARCHIVE SOCIAL	287172	08/07/2024	DATA PROCESSING	250-46520-326	300.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	250-46520-381	50.44
AMAZON CAPITAL SERVICES, I	1N9L-TLTC-C4XX	08/08/2024	EDA/WELCOME SIGN	250-46520-402	86.37
COTTONWOOD CO ASSESSOR	2024	08/06/2024	EDA/BEACON SUBSCRIPTION	250-46520-433	50.00
COTTONWOOD CO RECORDE	P33574	08/13/2024	A 299439 SATISFACTION/INGB	250-46520-480	46.00
					630.79
				Fund 250 - EDA GENERAL Total:	630.79
Fund: 401 - GENERAL CAPITAL PROJECTS					
COTTONWOOD CO SOLID WA	07-01-24 - 07-31-24	08/07/2024	2024 FLOOD/SANDBAG DISPO	401-49950-509	49,320.66
CITY OF MOUNTAIN LAKE	08-01-2024	08/06/2024	2024 FLOOD SANDBAG PICK-	401-49950-509	7,800.00
CEMSTONE PRODUCTS CO	7503999	07/30/2024	2024 FLOOD/SAND	401-49950-509	17,100.00
SCHRAMEL LAW OFFICE	JULY 2024	08/07/2024	2024 FLOOD	401-49950-509	450.00
					74,670.66
				Fund 401 - GENERAL CAPITAL PROJECTS Total:	74,670.66
Fund: 601 - WATER					
HAWKINS, INC	6807941	07/25/2024	WATER/CHEMICALS	601-49400-216	10.00
HAWKINS, INC	6830585	08/12/2024	WATER/CHEMICALS	601-49400-216	5,029.11

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
RED ROCK RURAL WATER	08-01-24 READING	08/01/2024	WATER 104328 JOHNSON AU	601-49400-217	37.30
A & B BUSINESS	IN1178896	08/06/2024	MAINTENANCE	601-49400-217	116.44
VERIZON WIRELESS	9969833082	08/06/2024	TELEPHONE	601-49400-321	91.24
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	601-49400-321	51.06
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	601-49400-326	70.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	601-49400-381	4,622.68
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	601-49400-382	21.13
MN ENERGY RESOURCES	5110366129	08/01/2024	GAS	601-49400-383	260.45
MN ENERGY RESOURCES	5110366129	08/01/2024	GAS	601-49400-383	24.59
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	601-49400-385	47.45
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	601-49400-386	1,238.47
CORE & MAIN LP	V234870	08/12/2024	WATER/MAINTENANCE - DIST	601-49400-408	360.86
CORE & MAIN LP	V258898	08/01/2024	WATER/MAINTENANCE - DIST	601-49400-408	1,026.40
CORE & MAIN LP	V347067	08/12/2024	WATER/MAINTENANCE - DIST	601-49400-408	626.40
MN ENVIRONMENTAL SCIENC	2024 - 2025	08/06/2024	WATER/DUES	601-49400-433	1,038.50
MN DEPT OF HEALTH	04-01-24 - 06-30-24	08/06/2024	WATER SURCHAGE 2024 Q2	601-49400-443	5,360.00
					20,032.08
				Fund 601 - WATER Total:	**20,032.08**
Fund: 602 - SEWER					
HAWKINS, INC	6808245	07/25/2024	SEWER/CHEMICALS	602-49450-216	20.00
HAWKINS, INC	6812494	07/25/2024	SEWER/CHEMICALS	602-49450-216	854.85
HAWKINS, INC	6830586	08/12/2024	SEWER/CHEMICALS	602-49450-216	662.45
A & B BUSINESS	IN1178896	08/06/2024	MAINTENANCE	602-49450-217	115.54
MN VALLEY TESTING	1261276	07/25/2024	SEWER/LAB TESTING	602-49450-310	266.80
MN VALLEY TESTING	1261807	07/25/2024	SEWER/LAB TESTING	602-49450-310	170.80
MN VALLEY TESTING	1261823	07/25/2024	SEWER/LAB TESTING	602-49450-310	141.60
MN VALLEY TESTING	1262070	07/25/2024	SEWER/LAB TESTING	602-49450-310	266.80
MN VALLEY TESTING	1262121	07/25/2024	SEWER/LAB TESTING	602-49450-310	126.00
MN VALLEY TESTING	1262387	07/25/2024	SEWER/LAB TESTING	602-49450-310	150.80
MN VALLEY TESTING	1263024	08/01/2024	SEWER/LAB TESTING	602-49450-310	142.00
MN VALLEY TESTING	1263151	08/01/2024	SEWER/LAB TESTING	602-49450-310	170.80
MN VALLEY TESTING	1263194	08/01/2024	SEWER/LAB TESTING	602-49450-310	266.80
CORE & MAIN LP	INV0008828	08/08/2024	SEWER/LAB TESTING	602-49450-310	78.30
CORE & MAIN LP	INV0008906	08/08/2024	SEWER/LAB TESTING	602-49450-310	35.29
VERIZON WIRELESS	9969833082	08/06/2024	TELEPHONE	602-49450-321	121.25
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	602-49450-321	177.74
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	602-49450-326	70.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	602-49450-381	11,168.62
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	602-49450-382	204.21
MN ENERGY RESOURCES	5110366129	08/01/2024	GAS	602-49450-383	77.39
MN ENERGY RESOURCES	5110366129	08/01/2024	GAS	602-49450-383	20.99
MN ENERGY RESOURCES	5110366129	08/01/2024	GAS	602-49450-383	16.73
MN ENERGY RESOURCES	5110366129	08/01/2024	GAS	602-49450-383	4.70
HOMETOWN SANITATION SER	0000573675	08/08/2024	WASTEWATER/REFUSE DISPO	602-49450-384	119.98
NATHAN WILLIAM DYKES	12616	08/08/2024	SEWER/MAINTENANCE - OFFI	602-49450-404	864.14
CORE & MAIN LP	V205580	08/08/2024	SEWER/MAINTENANCE - DIST	602-49450-408	574.56
MN ENVIRONMENTAL SCIENC	2024 - 2025	08/06/2024	SEWER/DUES	602-49450-433	1,038.50
					17,927.64
				Fund 602 - SEWER Total:	**17,927.64**
Fund: 604 - ELECTRIC					
ELECTRIC FUND	# 573 RETURN	08/02/2024	EL/1105 1ST AVE NORTH	604-14200	863.34
ELECTRIC FUND	# 580 RETURN	08/13/2024	1105 1ST AVE/INVENTORY	604-14200	311.81
ELECTRIC FUND	# 582 RETURN	08/13/2024	1105 1ST AVE/INVENTORY	604-14200	1,552.85
ELECTRIC FUND	# 583 RETURN	08/13/2024	1105 1ST AVE/INVENTORY	604-14200	136.07
ELECTRIC FUND	# 585 RETURN	08/13/2024	1105 1ST AVE/INVENTORY	604-14200	644.99
WESCO DISTRIBUTION, INC	429874	08/08/2024	EL/INVENTORY	604-14200	2,699.98
BORDER STATES	928645698	07/12/2024	INVENTORY PURCHASED	604-14200	425.68
BORDER STATES	928744234	07/26/2024	EL/INVENTORY	604-14200	1,300.98
ECHO GROUP INC.	S010731632.001	07/30/2024	EL/INVENTORY	604-14200	39.51

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
IRBY ELECTRICAL DISTRIBUTO	S013963262.001	08/13/2024	EL/BIT COIN	604-14200	363,075.20
J. H. LARSON	S103203855.001	07/26/2024	EL/INVENTORY	604-14200	1,296.20
J. H. LARSON	S103203855.002	07/26/2024	EL/INVENTORY	604-14200	164.69
J. H. LARSON	S103204795.001	07/26/2024	EL/INVENTORY	604-14200	175.88
DAKOTA SUPPLY GROUP	S103907010.001	08/02/2024	EL/INVENTORY	604-14200	280.30
DAKOTA SUPPLY GROUP	S103914428.001	07/26/2024	EL/INVENTORY	604-14200	422.75
ELECTRIC FUND	# 938	08/07/2024	EL COUNTRY RD 15 CAPITAL	604-16300	1,205.15
CMP - CENTRAL MUNICIPAL P	7746	07/26/2024	EL/GENERATOR BLDG	604-16480	10,088.98
WILCON CONSTRUCTION SER	PAYMENT 9	08/07/2024	EL/GENERATION PLANT	604-16480	510,921.45
AMAZON CAPITAL SERVICES, I	17CY-P6XY-7MYF	08/02/2024	EL/SUPPLIES	604-49550-200	880.34
COUNTRY PRIDE SERVICE	9035025	07/29/2024	EL/MOTOR FUELS	604-49550-212	30.00
AMARIL UNIFORM COMPANY	IV263634	07/30/2024	EL/UNIFORMS	604-49550-218	86.00
AMARIL UNIFORM COMPANY	IV263868	07/29/2024	EL/UNIFORMS	604-49550-218	97.55
CMP - CENTRAL MUNICIPAL P	7765	08/13/2024	EL/ENERGY	604-49550-263	103,309.90
CMP - CENTRAL MUNICIPAL P	7765	08/13/2024	EL/TRANSMISSION	604-49550-263	170,840.69
VERIZON WIRELESS	9969833082	08/06/2024	TELEPHONE	604-49550-321	80.02
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	604-49550-321	51.32
OZ GROUP INC	5073176-080124	08/06/2024	EL/DISPATCHING	604-49550-325	70.46
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	604-49550-326	90.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	604-49550-381	113.66
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	604-49550-382	45.82
HOMETOWN SANITATION SER	0000573676	08/02/2024	EL/REFUSE DISPOSAL	604-49550-384	117.98
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	604-49550-385	97.31
DICKS WELDING INC	73656	08/13/2024	EL/STRAIGHTEN SHAFT	604-49550-402	10.00
DICKS WELDING INC	73618	08/13/2024	EL/REMOVE END FROM BORI	604-49550-404	80.50
GDF ENTERPRISES, INC	A27090	08/02/2024	EL/TUBE CASE CYLINDER	604-49550-404	718.02
ALTEC INDUSTRIES, INC.	51472785	08/02/2024	EL/MAINTENANCE - VEHICLE	604-49550-405	1,528.05
ALTEC INDUSTRIES, INC.	51472809	08/02/2024	EL/MAINTENANCE - VEHICLE	604-49550-405	1,718.15
ALTEC INDUSTRIES, INC.	51473351	08/02/2024	EL/MAINTENANCE - VEHICLE	604-49550-405	1,082.80
ELECTRIC FUND	# 939	08/13/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	332.01
ELECTRIC FUND	# 940	08/13/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	20.57
ELECTRIC FUND	# 941	08/13/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	149.90
ELECTRIC FUND	# 942	08/13/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	427.42
ELECTRIC FUND	# 943	08/13/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	20.77
CMP - CENTRAL MUNICIPAL P	7746	07/26/2024	EL/MAINTENANCE	604-49550-410	5,137.91
COTTONWOOD CO ASSESSOR	2024	08/06/2024	EL/BEACON SUBSCRIPTION	604-49550-433	50.00
CMP - CENTRAL MUNICIPAL P	7765	08/13/2024	EL/CIP	604-49550-450	3,599.92
JOHN VEENKER	8-2-24	08/06/2024	EL/CONSERVATION - ENERGY	604-49550-450	300.00
WINDOM AREA DEVELOPME	AUGUST 2024	08/01/2024	INDUSTRIAL DEVELOPMENT	604-49550-491	1,200.00
					1,187,892.88
				Fund 604 - ELECTRIC Total:	**1,187,892.88**
Fund: 609 - LIQUOR STORE					
SUSSNER CONSTRUCTION, IN	PAYMENT # 6	08/07/2024	LIQUOR S/ADDITION	609-16480	92,198.44
SUSSNER CONSTRUCTION, IN	PAYMENT # 7	08/07/2024	LIQUOR S/ADDITION	609-16480	34,955.36
VESTIS GROUP, INC	2560285133	08/07/2024	LIQUOR S/CLEANING/SUPPLIE	609-49751-211	69.07
A & B BUSINESS	IN1178896	08/06/2024	MAINTENANCE	609-49751-217	56.11
VINOCOPIA, INC	0353835-CM	08/13/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	-270.75
VINOCOPIA, INC	0353903-CM	08/13/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	-297.00
VINOCOPIA, INC	0355315-IN	08/01/2024	LIQUOR S/LIQUOR/WINE/FREI	609-49751-251	590.00
BREAKTHRU BEVERAGE MN	117034518	08/08/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-251	2,247.68
DOLL DISTRIBUTING, LLC	1558540	08/01/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-251	1,490.30
SOUTHERN GLAZER'S OF MN	2508725	08/01/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	4,418.08
SOUTHERN GLAZER'S OF MN	2511572	08/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	2,370.45
SOUTHERN GLAZER'S OF MN	2514452	08/13/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	3,637.09
JOHNSON BROS.	2589472	08/01/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	2,667.31
JOHNSON BROS.	2594581	08/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	3,592.00
JOHNSON BROS.	2599114	08/13/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	1,821.72
PHILLIPS WINE & SPIRITS	6819982	08/01/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	565.98
PHILLIPS WINE & SPIRITS	6823721	08/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	1,735.31
PHILLIPS WINE & SPIRITS	6827260	08/13/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	4,506.65

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SMALL LOT COOP, LLC	MN79724	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-251	595.89
DOLL DISTRIBUTING, LLC	1558540	08/01/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-252	3,434.55
DOLL DISTRIBUTING, LLC	1558541	08/01/2024	LIQUOR S/BEER	609-49751-252	167.50
DOLL DISTRIBUTING, LLC	1563540	08/01/2024	LIQUOR S/BEER/WINE/NON-A	609-49751-252	10,931.60
DOLL DISTRIBUTING, LLC	1563541	08/01/2024	LIQUOR S/BEER	609-49751-252	35.00
DOLL DISTRIBUTING, LLC	1569744-C	08/13/2024	LIQUOR S/BEER	609-49751-252	-362.90
ARTISAN BEER COMPANY	3698691	08/01/2024	LIQUOR S/BEER	609-49751-252	307.55
ARTISAN BEER COMPANY	3702260	08/13/2024	LIQUOR S/BEER	609-49751-252	403.70
VINOCOPIA, INC	0355315-IN	08/01/2024	LIQUOR S/LIQUOR/WINE/FREI	609-49751-253	376.00
BREAKTHRU BEVERAGE MN	117034518	08/08/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-253	600.00
BREAKTHRU BEVERAGE MN	117050081	08/13/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	240.00
DOLL DISTRIBUTING, LLC	1558540	08/01/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-253	63.60
DOLL DISTRIBUTING, LLC	1563540	08/01/2024	LIQUOR S/BEER/WINE/NON-A	609-49751-253	62.00
SOUTHERN GLAZER'S OF MN	2508727	08/01/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	339.00
SOUTHERN GLAZER'S OF MN	2511573	08/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	459.06
SOUTHERN GLAZER'S OF MN	2514454	08/13/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	167.14
JOHNSON BROS.	2589473	08/01/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	1,020.00
JOHNSON BROS.	2594582	08/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	2,096.38
JOHNSON BROS.	2599115	08/13/2024	LIQUOR S/WINE/MERCHANDI	609-49751-253	1,158.75
INDIAN ISLAND WINERY	5587	08/01/2024	LIQUOR S/WINE	609-49751-253	788.16
PHILLIPS WINE & SPIRITS	6819983	08/01/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	177.50
PHILLIPS WINE & SPIRITS	6823722	08/08/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-253	335.80
PHILLIPS WINE & SPIRITS	6827261	08/13/2024	LIQUOR S/WINE	609-49751-253	115.60
MORGAN CREEK VINEYARDS	7195	08/01/2024	LIQUOR S/WINE	609-49751-253	100.80
WINE MERCHANTS	7483662	08/13/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	224.00
BREAKTHRU BEVERAGE MN	117034518	08/08/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-254	165.98
SOUTHERN GLAZER'S OF MN	2508726	08/01/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	27.00
SOUTHERN GLAZER'S OF MN	2514453	08/13/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-254	27.00
JOHNSON BROS.	2599115	08/13/2024	LIQUOR S/WINE/MERCHANDI	609-49751-254	37.00
PBC - PEPSI BEVERAGES COM	26223908	07/30/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	251.77
ATLANTIC COCA-COLA	4703287	07/30/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	285.00
SMALL LOT COOP, LLC	MN79724	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-254	128.04
HOME CITY ICE COMPANY	7441240649	08/07/2024	LIQUOR S/ICE/FREIGHT	609-49751-257	432.47
HOME CITY ICE COMPANY	7466240484	08/13/2024	LIQUOR S/ICE/FREIGHT	609-49751-257	381.93
PHILLIPS WINE & SPIRITS	6823723	08/08/2024	LIQUOR S/THC	609-49751-258	157.00
SMALL LOT COOP, LLC	MN79724	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-258	36.00
DOLL DISTRIBUTING, LLC	1558540	08/01/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-259	129.10
DOLL DISTRIBUTING, LLC	1563540	08/01/2024	LIQUOR S/BEER/WINE/NON-A	609-49751-259	165.05
PHILLIPS WINE & SPIRITS	6823722	08/08/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-261	216.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	609-49751-321	226.59
ARCHIVE SOCIAL	287172	08/07/2024	DATA PROCESSING	609-49751-326	300.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	609-49751-326	121.30
VINOCOPIA, INC	0353835-CM	08/13/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	-3.75
VINOCOPIA, INC	0353903-CM	08/13/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	-7.50
VINOCOPIA, INC	0355315-IN	08/01/2024	LIQUOR S/LIQUOR/WINE/FREI	609-49751-333	14.00
BREAKTHRU BEVERAGE MN	117034518	08/08/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-333	53.34
BREAKTHRU BEVERAGE MN	117050081	08/13/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	1.85
SOUTHERN GLAZER'S OF MN	2508724	08/01/2024	LIQUOR S/FREIGHT	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2508725	08/01/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	68.59
SOUTHERN GLAZER'S OF MN	2508726	08/01/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2508727	08/01/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	12.30
SOUTHERN GLAZER'S OF MN	2511572	08/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	52.96
SOUTHERN GLAZER'S OF MN	2511573	08/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	18.45
SOUTHERN GLAZER'S OF MN	2514451	08/13/2024	LIQUOR S/FREIGHT	609-49751-333	6.15
SOUTHERN GLAZER'S OF MN	2514452	08/13/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	51.59
SOUTHERN GLAZER'S OF MN	2514453	08/13/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2514454	08/13/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	6.49
JOHNSON BROS.	2589472	08/01/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	34.73
JOHNSON BROS.	2589473	08/01/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	30.45
JOHNSON BROS.	2594581	08/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	71.05

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JOHNSON BROS.	2594582	08/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	59.89
JOHNSON BROS.	2599114	08/13/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	25.80
JOHNSON BROS.	2599115	08/13/2024	LIQUOR S/WINE/MERCHANDI	609-49751-333	37.56
PHILLIPS WINE & SPIRITS	6819982	08/01/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	8.12
PHILLIPS WINE & SPIRITS	6819983	08/01/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	10.15
PHILLIPS WINE & SPIRITS	6823721	08/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	29.28
PHILLIPS WINE & SPIRITS	6823722	08/08/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-333	18.27
PHILLIPS WINE & SPIRITS	6827260	08/13/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	85.77
PHILLIPS WINE & SPIRITS	6827261	08/13/2024	LIQUOR S/WINE	609-49751-333	6.09
HOME CITY ICE COMPANY	7441240649	08/07/2024	LIQUOR S/ICE/FREIGHT	609-49751-333	7.50
HOME CITY ICE COMPANY	7466240484	08/13/2024	LIQUOR S/ICE/FREIGHT	609-49751-333	7.50
WINE MERCHANTS	7483662	08/13/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	4.06
SMALL LOT COOP, LLC	MN79724	07/23/2024	LIQUOR S/MERCHANDISE	609-49751-333	18.00
COTTONWOOD CO AGRICULT	07-01-2024	08/06/2024	LIQUOR S/RED RIBBON	609-49751-340	500.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	609-49751-381	164.33
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	609-49751-382	21.71
MN ENERGY RESOURCES	5110366129	08/01/2024	GAS	609-49751-383	92.04
HOMETOWN SANITATION SER	0000573674	08/08/2024	LIQUOR S/REFUSE DISPOSAL	609-49751-384	193.99
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	609-49751-385	44.92
					185,029.54
				Fund 609 - LIQUOR STORE Total:	**185,029.54**
Fund: 614 - TELECOM					
POWER & TEL	7949355-00	08/08/2024	TELECOM/MACHINERY	614-16400	882.81
POWER & TEL	7949355-01	08/08/2024	TELECOM/MACHINERY	614-16400	437.41
CITY LAUNDERING CO.	2029254	07/25/2024	TELECOM/CLEANING/SUPPLIE	614-49870-211	21.91
CITY LAUNDERING CO.	2033458	08/06/2024	TELECOM/CLEANING/SUPPLIE	614-49870-211	21.91
HEARTLAND SECURITY SERVIC	800744	08/08/2024	TELECOM/OPERATING SUPPLI	614-49870-217	358.46
A & B BUSINESS	IN1178896	08/06/2024	MAINTENANCE	614-49870-217	58.71
RELAY NETWORKS, INC.	32211	08/15/2024	TELECOM/UTILITY SYSTEM	614-49870-227	8,040.06
INTERSTATE TRS FUND	82580760079-0724	08/01/2024	514b Obligation Interstae/Inte	614-49870-304	1.93
INTERSTATE TRS FUND	82580760079-0724	08/01/2024	Total 499 Revenues	614-49870-304	696.33
VERIZON WIRELESS	9969833082	08/06/2024	TELEPHONE	614-49870-321	246.15
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	614-49870-321	232.15
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	614-49870-381	3,842.73
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	614-49870-382	20.93
HOMETOWN SANITATION SER	0000573677	08/08/2024	TELECOM/REFUSE DISPOSAL	614-49870-384	105.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	614-49870-385	42.52
PLUNKETT'S PEST CONTROL	8575528	08/15/2024	TELECOM/MAINTENANCE - O	614-49870-404	545.38
PAUL MARSH	31973	08/15/2024	TELECOM/MAINTENANCE - V	614-49870-405	161.32
ENTERPRISE FM TRUST	FBN51096	08/13/2024	TELECOM/VEHICLE LEASE	614-49870-419	537.16
COTTONWOOD CO ASSESSOR	2024	08/06/2024	TELECOM/BEACON SUBSCRIP	614-49870-433	50.00
CONSOLIDATED COMMUNICA	08-01-24	08/08/2024	507-151-0204/0/TELECOM	614-49870-442	1,444.95
DISPLAY SYSTEMS INTERNATI	216769	08/06/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	198.44
ARVIG ENTERPRISES, INC	344969	07/25/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	314.50
ZAYO GROUP, LLC	2024080027696	08/08/2024	TELECOM/INTERNET EXPENSE	614-49870-447	1,950.00
HURRICANE ELECTRIC LLC	98511530-IN	08/06/2024	TELECOM/INTERNET EXPENSE	614-49870-447	4,100.00
GOLDEN WEST TECH & INT SO	240700059	08/08/2024	TELECOM/ON CALL SUPPORT	614-49870-448	258.67
WOODSTOCK COMMUNICATI	10298525	08/06/2024	TELECOM/CALL COMPLETION	614-49870-451	205.10
ZAYO GROUP, LLC	2024080002376	08/08/2024	TELECOM/CALL COMPLETION	614-49870-451	5,450.98
E-911 - INDEPENDENT EMERG	AUG 01 2024	08/06/2024	TELECOM/CALL COMPLETION	614-49870-451	40.00
					30,265.51
				Fund 614 - TELECOM Total:	**30,265.51**
Fund: 615 - ARENA					
VESTIS GROUP, INC	2560277635	08/07/2024	ARENA/CLEANING/SUPPLIES	615-49850-211	63.47
VESTIS GROUP, INC	2560282404	08/07/2024	ARENA/CLEANING/SUPPLIES	615-49850-211	63.47
KWIK TRIP INC & SUBSIDIARIE	JULY 2024	08/08/2024	ARENA/MOTOR FUELS	615-49850-212	82.59
COTTONWOOD VET CLINIC	7-30-2024	08/08/2024	ARENA/JUNE-JULY CHARGES	615-49850-217	558.00
A & B BUSINESS	IN1178896	08/06/2024	MAINTENANCE	615-49850-217	28.40
VERIZON WIRELESS	9969833082	08/06/2024	TELEPHONE	615-49850-321	66.25

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	615-49850-321	126.52
ARCHIVE SOCIAL	287172	08/07/2024	DATA PROCESSING	615-49850-326	300.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	615-49850-326	433.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	615-49850-381	2,343.04
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	615-49850-382	54.09
MN ENERGY RESOURCES	5110366129	08/01/2024	GAS	615-49850-383	183.60
HOMETOWN SANITATION SER	0000573678	08/08/2024	ARENA/REFUSE DISPOSAL	615-49850-384	178.99
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	615-49850-385	92.44
					4,573.86
				Fund 615 - ARENA Total:	**4,573.86**
Fund: 617 - M/P CENTER					
JAZLYN MOE	8-7-24	08/08/2024	ROOM CANCEL/INV #R20231	617-38510	100.00
INDOFF, INC	3743889	08/13/2024	WCC/SUPPLIES	617-49860-200	42.95
INDOFF, INC	3743021	08/01/2024	WCC/CLEANING/SUPPLIES	617-49860-211	32.29
JAZLYN MOE	8-13-24	08/13/2024	VASES/LIGHTS/CENTERPIECES	617-49860-217	100.00
A & B BUSINESS	IN1178896	08/06/2024	MAINTENANCE	617-49860-217	56.11
VERIZON WIRELESS	9969833082	08/06/2024	TELEPHONE	617-49860-321	41.23
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	617-49860-321	61.83
ARCHIVE SOCIAL	287172	08/07/2024	DATA PROCESSING	617-49860-326	300.00
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	617-49860-326	403.33
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	617-49860-381	1,881.26
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	617-49860-382	61.24
MN ENERGY RESOURCES	5110366129	08/01/2024	GAS	617-49860-383	142.42
HOMETOWN SANITATION SER	0000573679	08/08/2024	WCC/REFUSE DISPOSAL	617-49860-384	172.99
ELECTRIC FUND	AUGUST 2024 CITY UTILITIES	08/09/2024	MONTHLY UTILITY	617-49860-385	139.97
TOWN 'N COUNTRY	12193	08/15/2024	WCC/MAINT DRYER	617-49860-404	449.98
					3,985.60
				Fund 617 - M/P CENTER Total:	**3,985.60**
Fund: 700 - PAYROLL					
Internal Revenue Service-Payr	INV0002476	08/09/2024	Federal Tax Withholding	700-21701	11,789.72
MN Department of Revenue -	INV0002477	08/09/2024	State Withholding	700-21702	5,916.66
Internal Revenue Service-Payr	INV0002476	08/09/2024	Social Security	700-21703	15,085.88
MN Pera	INV0002474	08/09/2024	PERA	700-21704	8,683.54
MN Pera	INV0002474	08/09/2024	PERA	700-21704	16,278.56
MN Pera	INV0002474	08/09/2024	PERA	700-21704	892.44
MN State Deferred	INV0002475	08/09/2024	Deferred Compensation	700-21705	5,804.00
MN State Deferred	INV0002475	08/09/2024	Deferred Roth	700-21705	801.96
NECA IBEW FAMILY MEDICAL	SEPT 2024	08/05/2024	HEALTH INSURANCE	700-21706	44,910.00
LAW ENFORCEMENT LABOR S	AUGUST 2024	08/13/2024	UNION DUES	700-21708	634.50
Internal Revenue Service-Payr	INV0002476	08/09/2024	Medicare Withholding	700-21711	4,347.40
WEX Health Inc	INV0002473	08/09/2024	HSA Employee Contribution	700-21723	636.32
					115,780.98
				Fund 700 - PAYROLL Total:	**115,780.98**
				Grand Total:	**1,693,621.65**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	41,824.43
211 - LIBRARY	3,449.23
225 - AIRPORT	260.53
230 - POOL	1,221.79
235 - AMBULANCE	6,076.13
250 - EDA GENERAL	630.79
401 - GENERAL CAPITAL PROJECTS	74,670.66
601 - WATER	20,032.08
602 - SEWER	17,927.64
604 - ELECTRIC	1,187,892.88
609 - LIQUOR STORE	185,029.54
614 - TELECOM	30,265.51
615 - ARENA	4,573.86
617 - M/P CENTER	3,985.60
700 - PAYROLL	115,780.98
Grand Total:	**1,693,621.65**

Account Summary

Account Number	Account Name	Payment Amount
100-34202	Fire Protection Services -	80.00
100-34780	Park Fees	40.00
100-41110-326	Data Processing	27.20
100-41110-434	Employee Appreciation	1,685.42
100-41310-200	Office Supplies	12.27
100-41310-217	Other Operating Supplie	383.54
100-41310-308	Training & Registrations	28.00
100-41310-321	Telephone	69.26
100-41310-326	Data Processing	604.51
100-41310-331	Travel Expense	143.38
100-41310-433	Dues & Subscriptions	170.00
100-41910-321	Telephone	97.98
100-41910-433	Dues & Subscriptions	50.00
100-41940-381	Electric Utility	550.18
100-41940-382	Water Utility	60.39
100-41940-384	Refuse Disposal	114.99
100-41940-385	Sewer Utility	132.44
100-41940-406	Repairs & Maint - Groun	624.00
100-42120-200	Office Supplies	80.69
100-42120-212	Motor Fuels	1,217.03
100-42120-218	Uniforms	449.80
100-42120-321	Telephone	679.95
100-42120-323	Radio Units	4,219.01
100-42120-325	Dispatching	5,701.50
100-42120-326	Data Processing	1,194.00
100-42120-350	Printing & Design	190.85
100-42120-404	Repairs & Maint - M&E	1,405.58
100-42120-405	Repairs & Maint - Vehicl	756.88
100-42120-412	Rentals - Building	2,050.00
100-42120-419	Vehicle Lease	791.78
100-42220-200	Office Supplies	50.00
100-42220-217	Other Operating Supplie	180.79
100-42220-321	Telephone	42.66
100-42220-325	Dispatching	67.50
100-42220-381	Electric Utility	509.80
100-42220-382	Water Utility	17.24
100-42220-383	Gas Utility	207.81
100-42220-384	Refuse Disposal	46.00

Account Summary

Account Number	Account Name	Payment Amount
100-42220-385	Sewer Utility	40.34
100-42220-405	Repairs & Maint - Vehicl	5,365.90
100-42500-381	Electric Utility	23.00
100-42700-300	Charges for Services	265.00
100-43100-217	Other Operating Supplie	127.88
100-43100-321	Telephone	62.61
100-43100-326	Data Processing	350.00
100-43100-381	Electric Utility	1,702.63
100-43100-382	Water Utility	20.52
100-43100-384	Refuse Disposal	116.99
100-43100-385	Sewer Utility	45.43
100-43100-404	Repairs & Maint - M&E	655.76
100-43100-480	Other Miscellaneous	90.00
100-45120-217	Other Operating Supplie	2,235.03
100-45202-212	Motor Fuels	946.18
100-45202-326	Data Processing	266.67
100-45202-381	Electric Utility	596.26
100-45202-382	Water Utility	3,445.90
100-45202-384	Refuse Disposal	483.86
100-45202-385	Sewer Utility	252.04
211-45501-200	Office Supplies	123.85
211-45501-217	Other Operating Supplie	90.29
211-45501-321	Telephone	167.64
211-45501-326	Data Processing	555.00
211-45501-381	Electric Utility	371.38
211-45501-382	Water Utility	22.72
211-45501-385	Sewer Utility	52.70
211-45501-402	Repairs & Maint - Struct	948.65
211-45501-435	Books and Pamphlets	1,117.00
225-45127-200	Office Supplies	77.40
225-45127-404	Repairs & Maint - M&E	183.13
230-45124-217	Other Operating Supplie	217.36
230-45124-321	Telephone	61.97
230-45124-381	Electric Utility	33.00
230-45124-382	Water Utility	18.70
230-45124-383	Gas Utility	838.18
230-45124-385	Sewer Utility	52.58
235-42153-217	Other Operating Supplie	541.79
235-42153-321	Telephone	348.79
235-42153-325	Dispatching	1,212.75
235-42153-326	Data Processing	2,523.00
235-42153-334	Meals/Lodging	731.78
235-42153-381	Electric Utility	339.86
235-42153-382	Water Utility	11.49
235-42153-383	Gas Utility	138.54
235-42153-384	Refuse Disposal	45.99
235-42153-385	Sewer Utility	26.89
235-42153-405	Repairs & Maint - Vehicl	155.25
250-46520-321	Telephone	97.98
250-46520-326	Data Processing	300.00
250-46520-381	Electric Utility	50.44
250-46520-402	Repairs & Maint - Struct	86.37
250-46520-433	Dues & Subscriptions	50.00
250-46520-480	Other Miscellaneous	46.00
401-49950-509	Capital Outlay - Administ	74,670.66
601-49400-216	Chemicals and Chemical	5,039.11
601-49400-217	Other Operating Supplie	153.74
601-49400-321	Telephone	142.30

Account Summary

Account Number	Account Name	Payment Amount
601-49400-326	Data Processing	70.00
601-49400-381	Electric Utility	4,622.68
601-49400-382	Water Utility	21.13
601-49400-383	Gas Utility	285.04
601-49400-385	Sewer Utility	47.45
601-49400-386	Landfill	1,238.47
601-49400-408	Repairs & Maint - Distrib	2,013.66
601-49400-433	Dues & Subscriptions	1,038.50
601-49400-443	Intergovernmental Fees	5,360.00
602-49450-216	Chemicals and Chemical	1,537.30
602-49450-217	Other Operating Supplie	115.54
602-49450-310	Lab Testing	1,815.99
602-49450-321	Telephone	298.99
602-49450-326	Data Processing	70.00
602-49450-381	Electric Utility	11,168.62
602-49450-382	Water Utility	204.21
602-49450-383	Gas Utility	119.81
602-49450-384	Refuse Disposal	119.98
602-49450-404	Repairs & Maint - M&E	864.14
602-49450-408	Repairs & Maint - Distrib	574.56
602-49450-433	Dues & Subscriptions	1,038.50
604-14200	Inventory	373,390.23
604-16300	Improvements Other Th	1,205.15
604-16480	CIP-Const in Progress	521,010.43
604-49550-200	Office Supplies	880.34
604-49550-212	Motor Fuels	30.00
604-49550-218	Uniforms	183.55
604-49550-263	Merchandise for Resale -	274,150.59
604-49550-321	Telephone	131.34
604-49550-325	Dispatching	70.46
604-49550-326	Data Processing	90.00
604-49550-381	Electric Utility	113.66
604-49550-382	Water Utility	45.82
604-49550-384	Refuse Disposal	117.98
604-49550-385	Sewer Utility	97.31
604-49550-402	Repairs & Maint - Struct	10.00
604-49550-404	Repairs & Maint - M&E	798.52
604-49550-405	Repairs & Maint - Vehicl	4,329.00
604-49550-408	Repairs & Maint - Distrib	950.67
604-49550-410	Repairs & Maint - Gener	5,137.91
604-49550-433	Dues & Subscriptions	50.00
604-49550-450	Conservation	3,899.92
604-49550-491	Payments to Other Orga	1,200.00
609-16480	CIP-Const in Progress	127,153.80
609-49751-211	Cleaning Supplies	69.07
609-49751-217	Other Operating Supplie	56.11
609-49751-251	Liquor	29,670.71
609-49751-252	Beer	14,917.00
609-49751-253	Wine	8,323.79
609-49751-254	Soft Drinks & Mix	921.79
609-49751-257	Ice	814.40
609-49751-258	Liquor Store THC	193.00
609-49751-259	Non- Alcholic	294.15
609-49751-261	Other Merchandise	216.00
609-49751-321	Telephone	226.59
609-49751-326	Data Processing	421.30
609-49751-333	Freight and Express	734.84
609-49751-340	Advertising & Promotion	500.00

Account Summary

Account Number	Account Name	Payment Amount
609-49751-381	Electric Utility	164.33
609-49751-382	Water Utility	21.71
609-49751-383	Gas Utility	92.04
609-49751-384	Refuse Disposal	193.99
609-49751-385	Sewer Utility	44.92
614-16400	Machinery & Equipment	1,320.22
614-49870-211	Cleaning Supplies	43.82
614-49870-217	Other Operating Supplie	417.17
614-49870-227	Utility System Maint Sup	8,040.06
614-49870-304	Legal Fees	698.26
614-49870-321	Telephone	478.30
614-49870-381	Electric Utility	3,842.73
614-49870-382	Water Utility	20.93
614-49870-384	Refuse Disposal	105.00
614-49870-385	Sewer Utility	42.52
614-49870-404	Repairs & Maint - M&E	545.38
614-49870-405	Repairs & Maint - Vehicl	161.32
614-49870-419	Vehicle Lease	537.16
614-49870-433	Dues & Subscriptions	50.00
614-49870-442	Subscriber Fees	1,957.89
614-49870-447	Internet Expense	6,050.00
614-49870-448	On-Call Support	258.67
614-49870-451	Call Completion	5,696.08
615-49850-211	Cleaning Supplies	126.94
615-49850-212	Motor Fuels	82.59
615-49850-217	Other Operating Supplie	586.40
615-49850-321	Telephone	192.77
615-49850-326	Data Processing	733.00
615-49850-381	Electric Utility	2,343.04
615-49850-382	Water Utility	54.09
615-49850-383	Gas Utility	183.60
615-49850-384	Refuse Disposal	178.99
615-49850-385	Sewer Utility	92.44
617-38510	M/P Room Rent	100.00
617-49860-200	Office Supplies	42.95
617-49860-211	Cleaning Supplies	32.29
617-49860-217	Other Operating Supplie	156.11
617-49860-321	Telephone	103.06
617-49860-326	Data Processing	703.33
617-49860-381	Electric Utility	1,881.26
617-49860-382	Water Utility	61.24
617-49860-383	Gas Utility	142.42
617-49860-384	Refuse Disposal	172.99
617-49860-385	Sewer Utility	139.97
617-49860-404	Repairs & Maint - M&E	449.98
700-21701	Federal Withholding	11,789.72
700-21702	State Withholding	5,916.66
700-21703	FICA Tax Withholding	15,085.88
700-21704	PERA Contributions	25,854.54
700-21705	Retirement	6,605.96
700-21706	Medical Insurance	44,910.00
700-21708	PD Union Dues	634.50
700-21711	Medicare Tax Withholdi	4,347.40
700-21723	HSA Employee Contribu	636.32
	Grand Total:	**1,693,621.65**

Project Account Summary

Project Account Key		Payment Amount
None		1,693,621.65
	Grand Total:	**1,693,621.65**

Donna Akeson

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO:	CITY COUNCIL
FROM:	TIFFANY LAMB, EDA DIRECTOR
CC MEETING DATE:	AUGUST 20, 2024
RE:	CALL FOR PUBLIC HEARING – RESIDENTIAL TAX ABATEMENT
DEPT:	EDA
CONTACT:	Tiffany Lamb, EDA Director, at 832-8661 or tiffany.lamb@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding a request for tax abatement:

1. Adopt attached RESOLUTION setting the public hearing on an application for residential tax abatement.

Issue Summary/Background

Background: Minnesota Statutes gives authority to cities to grant an abatement of property taxes imposed by the City if certain criteria are met. In December 2022, the City Council approved the updated Guidelines and renewal of the City's participation in the Cottonwood County Home Initiative Program for another 3-year period. The City Council also approved a cap of $320,000 as the maximum valuation of a new single-family home eligible for tax abatement. This cap aligns with the cap approved by the County Commissioners and the Windom School Board. The program provides for a five-year abatement of property taxes on the increased market value of the property generated by the construction of a new home, duplex, or multi-family building. The abatement commences on the first year of taxes payable on the full assessed value related to the new home. The abatement does not include the property taxes on the land or any detached buildings on the property.

Current Application: The EDA received a request for abatement of the City's property taxes on a proposed new home to be constructed on property at **1955 Bud Road**.

Pursuant to Minnesota Statutes, it is necessary to hold a public hearing on any proposed abatement of property taxes. Attached is a proposed Resolution calling for a public hearing to be held at the next City Council Meeting.

Fiscal Impact

There is no fiscal impact to the City to call for a public hearing on this application. If after the public hearing the City Council approves the requested abatement, the potential impact is as follows:

Based on estimated value of $210,000 (submitted by Property Owner) and the 2024 tax rates, the estimated tax abatement for the City would be approximately $1,210.15 per year. The total estimated tax abatement by the City of Windom for the five-year period is approximately $6,050.75. (The market value for the project is only an estimate, since the new home has not yet been constructed. The tax rates will also change each year.)

Attachments

1. Resolution Calling for Public Hearing on Proposed Tax Abatement for New Residential Project.

2. Application Letter, 1 attachment, and Plat map. (*Full Application will be provided in packet for 9-3-24 Meeting.)*

TL:mah

RESOLUTION #2024-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
Nay:
Absent:

CITY OF WINDOM

RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED TAX ABATEMENT FOR NEW RESIDENTIAL PROJECT

WHEREAS, Minnesota Statutes §469.1813 gives authority to the City of Windom to grant an abatement of taxes imposed by the City if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, on December 20, 2022, the City Council of the City of Windom adopted Resolution #2022-77 approving the updated Cottonwood County Home Initiative Guidelines (for 2023-2025 application period), renewing the City's participation in the Cottonwood County Home Initiative Program, and establishing a cap of $320,000 as the maximum value per new single-family home on which the City may grant tax abatement; and

WHEREAS, Preferred Choice Homes, LLC, a Minnesota limited liability company, ("Preferred Choice") is the owner of the following described real estate within Cottonwood County, Minnesota:

Parcel #: 25-320-1700

Address of Property: 1955 Bud Road, Windom, MN 56101

Legal Description of Property: Lot 7, Block 2 of Gove Acres Subdivision to the City of Windom, Cottonwood County, Minnesota; and

WHEREAS, Preferred Choice proposes to a construct a new home on this property; and

WHEREAS, Preferred Choice has requested tax abatement on this property pursuant to the Guidelines; and

WHEREAS, the abatement of taxes on the above-described parcel would be for the period of five (5) years commencing on the first year of taxes payable for the full assessed value related to the capital improvements as outlined in Cottonwood County Home Initiative Guidelines; and

WHEREAS, the estimated market value of the new home, submitted by the Applicant, is $210,000; and

WHEREAS, based on the Estimated Market Value for the new home and based on 2024 tax rates, the estimated tax abatement for the City of Windom for this property would be approximately $1,210.15 per year. The total estimated tax abatement by the City of Windom for the five-year period is approximately $6,050.75. (These figures were calculated using 2024 tax rates. The market value for the project is only an estimate, since the building has not yet been constructed. The tax rates will also change each year.)

WHEREAS, Minnesota Statutes require that a public hearing be held prior to the approval of the proposed tax abatement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

1. Public Hearing. A public hearing to consider the proposed tax abatement, as set forth above, shall be held on Tuesday, September 3, 2024, in the Windom City Hall Council Chamber during the regular City Council Meeting which begins at 6:30 p.m.

2. Notice of Public Hearing. The City Administrator is authorized and directed to cause notice of the hearing to be published once in the official newspaper of the City at least ten (10) days prior to the date of hearing. The public hearing notice shall include a description of the property for which the abatement is being considered and the total estimated amount of the proposed tax abatement based on current information.

Adopted by the City Council this 20th day of August, 2024.

____

Dominic Jones, Mayor

Attest: ______________________________

Steven Nasby, City Administrator

August 13, 2024

To: Cottonwood County Home Initiative Administrator

c/o Tiffany Lamb, Executive Director
Economic Development Authority of Windom
444 Ninth Street
P. O. Box 38
Windom, MN 56101

Re: Request for Residential Tax Abatement

Dear Tiffany:

We plan to construct a new single-family home on Lot 7, Block 2 of Gove Acres Subdivision in Windom. On behalf of "Preferred Choice Homes, LLC" (the property owner), we are requesting residential tax abatement for the new home pursuant to the Cottonwood County Home Initiative Program. Our plans are to begin construction of the new home this year.

Our application includes:

1. This letter requesting abatement;
2. Legal description, address, and Parcel ID No. of the property;
3. Aerial or plat map showing the lot lines of the property;
4. A site plan showing the proposed location and dimensions of the new home on the property;
5. Floor plans for the new home;
6. Estimated market value of the new home.

A copy of the Building Permit issued by the Windom Building & Zoning Office will be provided when available.

Should you have any questions or need additional information, please contact us.

Sincerely,

PREFERRED CHOICE HOMES, LLC

Lindsey A. Cartwright

Lindsey A. Cartwright, Member & CEO

Gerald L. Bauer

Gerald L. Bauer, Member & CFO

Applicant: Preferred Choice Homes, LLC
Contact Address: 247 Buckwheat Ave, Windom, MN 56101
Contact Phone Nos.: Cartwright - 507-830-1305 Bauer - 507-822-3700

<u>ATTACHMENT</u>

<u>to</u>

<u>COTTONWOOD COUNTY HOME INITIATIVE APPLICATION</u>

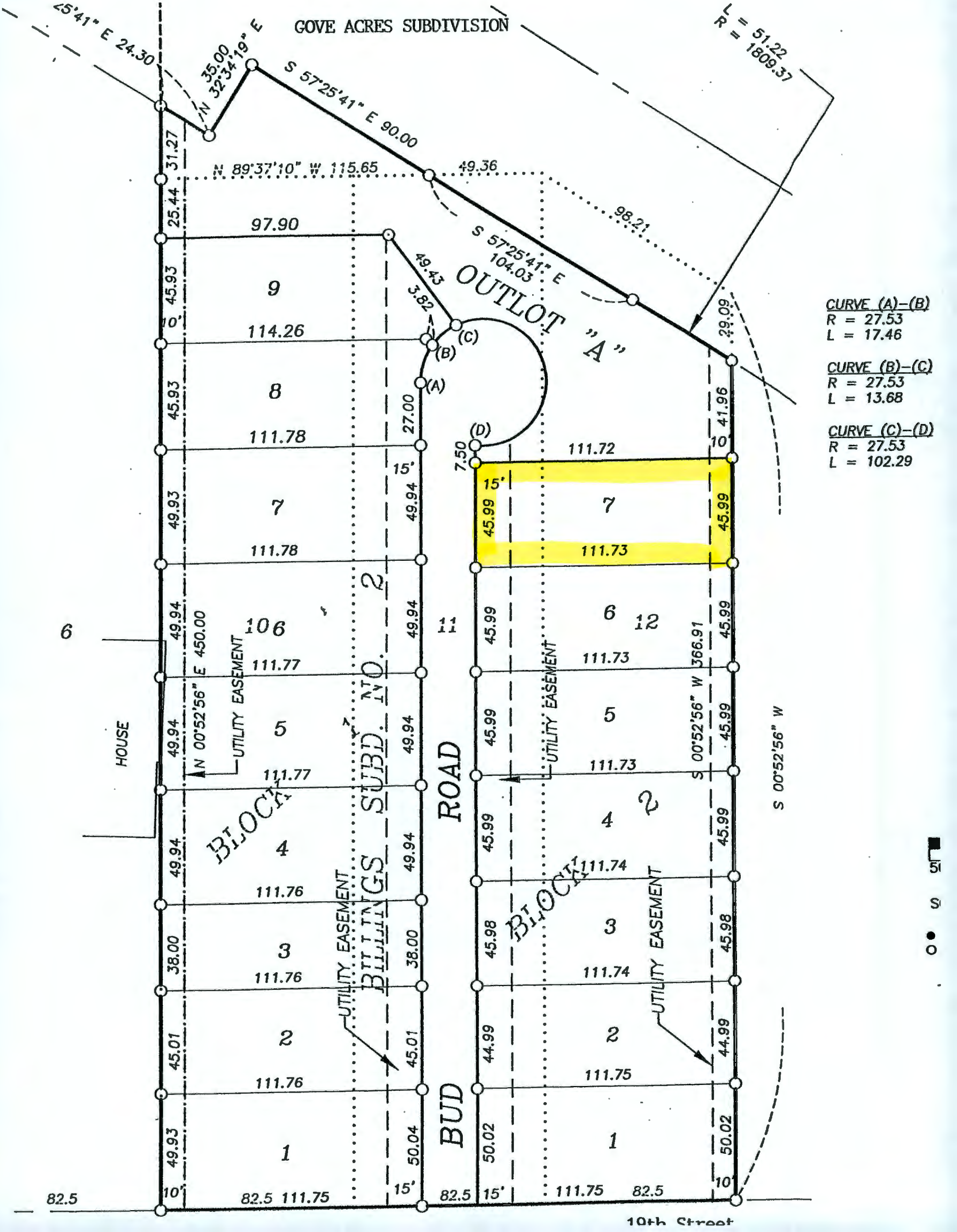
<u>Applicant</u>: Preferred Choice Homes, LLC

<u>Parcel ID No.</u>: 25.320.1700

<u>Address of the Property</u>: 1955 Bud Road, Windom, Minnesota 56101

<u>Legal Description of the Property</u>: Lot 7, Block 2 of Gove Acres Subdivision to the City of Windom, Cottonwood County, Minnesota.

<u>Estimated Market Value of the New Home</u>: <u>$210,000</u>


GOVE ACRES SUBDIVISION
25'41" E 24.30
N 32°34'19" E 35.00
S 57°25'41" E 90.00
L = 51.22
R = 1809.37
N 89°37'10" W 115.65
49.36
98.21
S 57°25'41" E 104.03
OUTLOT "A"
97.90
49.43
3.82
CURVE (A)-(B)
R = 27.53
L = 17.46
CURVE (B)-(C)
R = 27.53
L = 13.68
CURVE (C)-(D)
R = 27.53
L = 102.29
BILLINGS SUBD. NO. 2
BLOCK 1
BLOCK 2
BUD ROAD
UTILITY EASEMENT
N 00°52'56" E 450.00
S 00°52'56" W 366.91
S 00°52'56" W
HOUSE
114.26
111.78
111.77
111.76
111.75
111.72
111.73
111.74
82.5
15'
10'
19th Street